



Executive Committee Meeting Minutes

Lee County, Illinois

Oct 13, 2022 at 11:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 11:06 a.m., by Chair Bob Olson.

II. Committee Member Roll Call: Chair Bob Olson, Vice Chair John Nicholson, Mike Koppien, Jim Schielein, Chris Norberg, Doug Farster, Marilyn Shippert, and Tom Wilson

Doug Farster was absent. Tom Wilson attended via Zoom video conferencing. All other members attended in person.

Also present: Tom Kitson (Board Member), Charley Boonstra (State's Attorney), Wendy Ryerson (Administrator), Nancy Petersen (County Clerk and Recorder)(11:00-11:20, 12:00-12:19), Paula Meyer (Treasurer), Paul Rudolphi (Chief Deputy Treasurer)(11:00-11:20, Dee Duffy (Zoning Administrator)(11:00-11:20), Alice Henkel (Renewable Energy Coordinator)(11:00-11:20), John Simonton (Sheriff)(11:10-11:20, 11:40-12:00), Clay Whelan (Chief Deputy Sheriff)(11:00-11:20, 11:40-12:00), and Becky Brenner (Board Secretary) were all present in person.

III. Public Attendees

There were no members of the public in attendance.

IV. Approval of the Minutes from the Previous Meeting - (September 15, 2022)

Minutes from the September 15, 2022, Executive Committee Meeting were approved as presented without modification.

V. Reports from Committee Chairs

All committee chairs took the opportunity to report items discussed and motioned forward from their committee meeting.

VI. Old Business

There were no items under Old Business.

VII. New Business

A. Employee Spotlight Recognition

This item will be revealed at the October Full County Board Meeting.

VIII. Appointments

Minutes generated by [OnBoard](#).

There were no appointments presented to the Executive Committee to forward to the October Full County Board Meeting.

IX. Raffle Report

A. Lee County Honor Flight

The Lee County Honor Flight information was put on file.

X. Review of Per Diem Report for County Board Approval

The committee acknowledged the Per Diem report that will be on the October County Board agenda. There were no requests for changes.

XI. Executive Session

Motion to go into Executive Session for the purpose of discussing 5 ILCS 120/2 (c)(1) Employee Compensation. **Moved** by John Nicholson. **Second** by Jim Schielein.

Roll call going into Executive Session: Bob Olson, John Nicholson, Mike Koppien, Jim Schielein, Chris Norberg, Marilyn Shippert, and Tom Wilson. Tom Wilson attended via Zoom video conferencing. All other members attended in person.

Also present: Tom Kitson, Charley Boonstra, Wendy Ryerson, and Becky Brenner. Sheriff Simonton and Clay Whelan were in the meeting from 11:40-12:00.

Entered into Executive Session at 11:20 a.m.

Roll call in open session: Bob Olson, John Nicholson, Mike Koppien, Jim Schielein, Chris Norberg, Marilyn Shippert, and Tom Wilson. Tom Wilson attended via Zoom video conferencing; all other members attended in person.

Also present: Tom Kitson, Charley Boonstra, Wendy Ryerson, Nancy Petersen, John Simonton, Clay Whalen, and Becky Brenner.

Back in open session at 12:00 p.m.

XII. October 20, 2022 County Board Agenda Items

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Board Chair Announcements

*** Employee Spotlight – *This item was added to the October agenda.*

E. Approval of Board Minutes: September 22, 2022 County Board Minutes

F. Joseph E. Meyer Resolutions - Two (2) Joseph Meyer Resolutions

G. Zoning and Planning

1. Monthly Report and Minutes
2. Petitions Going To the Zoning Board of Appeals:
 - a. Petition 22-P-1602, Lee County Zoning Map Amendments
3. Petitions Going To the Planning Commission: None
4. Petitions Coming From the Zoning Board of Appeals:
 - a. Petition 22-P-1597, Special Use for a Community Solar Project - Franklin Grove Township
 - b. Petition 22-P-1598, Special Use for a Community Solar Project - South Dixon Township
 - c. Petition 22-P-1599, Special Use for a Community Solar Project - South Dixon Township
5. Petitions Coming From the Planning Commission:
 - a. Petition 22-PC-68, Text Amendment for Wind Energy Systems
 - b. Petition 22-PC-69, Text Amendment for Solar Energy Systems
- H. Administrator Monthly Update and Board Member Comments
- I. Public Comments:
- J. County Organization Presentations/Updates
 1. Blackhawk Hills Annual Report Presentation
 2. Karla Belzer University of Illinois Extension
- K. Reports of Committee
- L. Unfinished Business
 1. Petition 22-PC-67, Text Amendment Ordinance Regulating the Development of Private Pipelines (held over in August)
 2. Resolution Authorizing the Creation of the Reagan Mass Transit District - (Tabled in September)
 3. Memorandum of Understanding Concerning the Creation of the Reagan Mass Transit District - (Tabled in September)
- M. New Business
 1. ARPA Capital Fund Allocation Recommendation from September Meeting
 - a. Approval of all remaining unallocated ARPA funds to ARPA Capital
 2. Fiscal Year 2023 Levy Ordinance (Hold over until November)
 3. Fiscal Year 2023 Budget Ordinance - (Hold over until November)

4. ***~~Rescind Parcel 11-16-06-329-007~~ This item will be reworded on the October County Board agenda to read: *Reconsider Joseph E. Meyer Resolution for Parcel 11-16-06-329-007*
5. Revised Safety and Security Plan - LOTS
6. Old Courthouse Elevator Repair Approval
7. State's Attorney Software Purchase

N. Appointments

1. Reagan Mass Transit District Appointment of the Board of Trustees: Aaqil Khan, Jeremy Englund, and Mary Oros - (Tabled in September)

O. Executive Session

P. Approval of County Officer's Reports/Quarterly Treasurer's Report

Q. Roll Call Approval of Monthly Revenue Reports, Claims Paid, Claims Paid in Vacation, and Payroll Paid.

R. Approval of Board Member Mileage and Per Diem

S. Adjournment - County Board Meeting Agenda

XIII. Motion to Approve the Proposed County Board Agenda

Motion to approve the Proposed County Board Agenda. **Moved** by Bob Olson. **Second** by Mike Koppien. **Motion** passed unanimously by voice vote.

The committee discussed having two proposals presented under the Fiscal Year 2023 Levy Ordinance item on the agenda. The original request presented to the Finance Committee and the proposal that was motioned to the October Full County Board agenda by the Finance Committee.

Motion to recommend the original 8.17% tax levy proposal be added to the October Full County Board agenda for consideration along with the proposal forwarded by the Finance Committee. **Moved** by Chris Norberg. **Second** by John Nicholson. Roll call: Bob Olson - Yes, John Nicholson - Yes, Mike Koppien - Yes, Jim Schielein - No, Chris Norberg - Yes, Marilyn Shippert - Yes, Tom Wilson - Yes. **Motion** passed six (6) in favor, one (1) opposed.

XIV. Adjournment - Executive Committee Meeting

Motion to adjourn at 12:19 p.m. **Moved** by Marilyn Shippert. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

The next meeting of the Executive Committee is scheduled for 11:00 a.m., on Thursday, November 17, 2022.